

Terms of Reference Sustainability Board

1. Membership

Director of Estates & Campus Services (Chair)
Assistant Director Estates & Campus Services
Environment & Sustainability Manager
Accommodation Manager
CEO Student Union
Head of Projects & Infrastructure Development
Representatives from;

- Faculty of Arts, Science & Technology
- Faculty of Health, Education & Society
- Faculty of Business & Law
- Research & Enterprise
- Library Learning Services
- Professional Services
- Student Futures
- Health & Safety
- 1st Degree Facilities
- Student Sustainability Champion
- Reps from Action Groups
- Reps from RTU's

2. In Attendance

3. Minute Secretary

Service Administrator – Estates & Campus Services

4. Frequency

The Sustainability Board will meet quarterly

5. Terms of Reference

To develop and implement a Sustainability Strategy in support of the Estates Development Framework (EDF) and the aims of the overall University Strategy

To advise the University Leadership Team (ULT), the Board of Governors and the Estates Strategy Board on progress with the strategy and matters pertaining to risk and reputation

To ensure that UON environmental and sustainability policies are fit for purpose, reviewed, monitored and communicated effectively

To create a Social Impact & Engagement Policy incorporating cost-of-living and student sustainability projects

To assist and monitor the implementation of embedding sustainability into education

To oversee and evaluate proposals on sustainable and environmental matters

To oversee, advise on and mitigate any financial risks associated with the Sustainability Strategy

To oversee and monitor energy issues including energy and cost reduction initiatives including energy procurement

To agree and monitor targets in relation to the sustainable travel policy

To ensure compliance with all relevant statutory and legal requirements in relation to sustainability and the environment through the Environmental Legal Register

To consider sustainability and environmental implications associated with changing legislation, local government planning and governance requirements

To agree and monitor targets and goals in regard to sustainability

To propose and review Capital development projects through the planning round process in regard to Net Zero Carbon

To monitor and review the Net Zero Carbon commitment

To develop and monitor a strategy to improve UON rankings in relevant league tables
To develop strategies to enhance community engagement with local authorities and Northampton in general

To receive and discuss recommendations from other stakeholders and external agencies on capital projects, space management and timetabling

To recommend items for escalation to the Estates Strategy Board and ULT

6. Reporting Structure

The Sustainability Board reports to the Estates Strategy Board and ULT as required

7. Version Control

Version: V2
Author: Environment & Sustainability Team, Estates & Campus Services
Date written: 29/04/2024
Current Status: Approved
Approval: TU Liaison, Sustainability Board
Updates:
Approval of revision:

8. Record of Amendments

Date	Version Number	Details of Change	Approval
23/11/2020	1	N/A	23/11/2020
29/04/2024	2	Removal of names within membership to roles only Amends to the specific accountabilities and responsibilities in sec 5.	03/06/2024