

## Use of candidates' data relating to their OSCE examination

The Competence Testing Centre (CTC) is part of the University of Northampton, who is the Data Controller for your information.

The Data Protection Officer can be contacted by:

Either emailing [dpo@northampton.ac.uk](mailto:dpo@northampton.ac.uk)

Or writing to:

The Data Protection Officer, Vice Chancellor's Office, Senate building, Waterside Campus, University of Northampton, NN1 5PH

This privacy notice explains how we use your personal data and how you can exercise your rights regarding that information.

## Information we are collecting about you

- Your name
- Your Personal Reference Number (PRN) issued by the Nursing and Midwifery Council (NMC)
- Your email address and phone number
- Your country of qualification as a nurse or midwife
- Your examination results and feedback by station
- Any information to support your application for reasonable adjustments or mitigating circumstances
- Video and audio recordings of your OSCE exam

## What is the source of the personal data?

Information is sourced from the individual and checked against the candidate's application for an OSCE on the NMC's secure portal.

## Why we are collecting your personal data

- For the management and administration of the OSCE examination, assessment, moderation and feedback to the candidate and to the NMC
- to process aspects of your exam data with our partners for the purposes of moderation
- for research purposes to explore your experience of the OSCE exam journey
- to process a range of continuing professional development opportunities
- to process feedback on your performance with your OSCE preparation training team, only if you are unsuccessful

## The lawful basis for processing your personal data

Consent under Article 6(1)(a) of the UK GDPR

### Who are we sharing your personal data with?

- Nursing and Midwifery Council (NMC)
- Other test centres and/or the NMC's quality assurance partner
- Your OSCE preparation training team
- UON's research and marketing teams

### How long we will process your personal data for

Data is retained in accordance with UON's Data Retention Policy and schedule, which are available to view on request to [ctc@northampton.ac.uk](mailto:ctc@northampton.ac.uk)

### What are your rights and how can you enforce them?

- Right to withdraw consent
- Right to be informed
- Right of access
- Right of rectification
- Right to erasure
- Right to restriction

Should you wish to exercise any of your rights mentioned above under the UK GDPR, please contact Data Protection and Information Governance team by sending an email to [dpo@northampton.ac.uk](mailto:dpo@northampton.ac.uk).

### How you can complain:

In the first instance, you can refer your complaint to the Data Protection and Information Governance team by email at [dpo@northampton.ac.uk](mailto:dpo@northampton.ac.uk).

If your complaint is not related to the data protection matters, refer it to [ctc@northampton.ac.uk](mailto:ctc@northampton.ac.uk)

If you are not satisfied, you can send your complaint to the Information Commissioner's Office either by:

- Phone: 0303 123 1113
- Website: [ICO Complaints](#)